

## POLICY COMMITTEE MEETING

August 18, 2021

Alicia Chase, Miriam Murray, Martha Clarvoe, Christine McBrearty Hulse in attendance

- Catholic Charities allows up to \$1,000 per year
- Get there transportation service allows up to \$500 per year
- Flex Fund requests (mental health) allow up to \$500 per year
- Family Resource Network Legacy Resource Fund allows up to \$300 per year
- This is what they shared with me: *The general limit is \$300 per individual per year as long as requirements are met, requests up to that amount can be approved by the fund manager. Anything over that and any unusual requests need to go to the Board. With larger or unusual requests, they look at how it will help the individual with a disability, sustainability (ie- we won't help with monthly bills if there is not a plan to cover them the next month), and the amount of the request in relation to the amount of funding available. They consider other factors depending on the specific request, as well. We also require that families have looked elsewhere for funding before coming to us. The LRF is a relatively small fund, so our Board is committed to keeping it viable to help as many families as possible.*

### What to set policy on this year:

1. Define and set policy for enrichment
  - A. Academic enrichment ie. Reading camp, Math Camp, Steam camp
  - B. Leisure enrichment ie. trip abroad, Kids Korner type camps, Scout camps etc.
2. Policy to the different types of requests ie. appliance, car repair, travel expense (lodging, gas, food etc)
  - A. Home appliance
  - B. Car repairs- what need constitutes it as a need for families?
  - C. Travel Expenses (lodging, gas, food)
  - D. Household bills, what is allowed
3. Holiday policy- there is a current understanding of what and who qualify for gifts, this should be in a formal policy
4. Should there be an annual max that people can request?
5. How donations are accepted (*this came about based on another board I sit on. They only take donations into a general fund except of course grants which are typically specific to something*) they don't take a donation from someone who states that it is "for football uniforms"