

Angel Network - Board Meeting

February 03, 2020

5:30- 7:00pm CCS Library

Board Members in attendance: Stephanie Nelen, Georgia Meeter, Joe Senchyshyn, Miriam Murray, Stephanie Oceaguera, Christine McBrearty (arrived ~5:45pm), Martha Clarvoe, Jill Galeb - had conflict. My Neighbor's Closet committee member: Stephanie Nolan (left ~ 6:15pm)

First meeting of this official board so no minutes to review.

1. Board Roles and Responsibilities Checklist - shared with board by Stephanie Nelen
2. Board officers were agreed to by consensus and one official vote:
Stephanie Nelen - Executive Director for 1 year.
Joe Senchyshyn - President
Miriam Murray - Vice President
Martha Clarvoe - Secretary
Jessica Baker - Treasurer
We might want to review this and do an official vote for all officers in March?
3. Bylaws and conflict of interest will be shared in board member packets by next board meeting. Andrew Marietta will be working on this with grant co-chairs, executive director, as well as meeting with the Board to give an overview of rules and regulations of a non-profit in the near future.
4. Current Committees and chairs are as follows:
 1. Fundraising - Co-Chairs Stephanie Oceguera & Miriam Murray.
 2. Grant Writing - Co-Chairs Callie Wright & May Leinhart
 3. School Committee - Christine McBrearty & Stephanie Nelen
 4. My Neighbor's Closet - Stephanie Nolan, Christine McBrearty, and Martha Clarvoe
 5. Social/Publicity - Veronica Pokorny(Paper Kite) and Kara Grady (info blasts) - Joe advised that info pamphlets include information about Qualified Charitable Deductions for retired persons. This reduces ones annual income and therefor reduces taxes. Stephanie has guidelines for Veronica from Patrice Perkins.
 6. Christmas Committee (should this be "Holiday Committee"?) Stephanie Baker
 7. Clergy/Committee Outreach - Georgia Meeter
Georgia shared her concern for her role to remain separate from the UpBeat Club (which she founded). She will share her knowledge of Angel Network with those she meets at UpBeat Club and vice versa maintaining privacy for both participants. Georgia is the UpBeat Club founder - Georgia Meeter which serves 15-20 kids per day with retired persons serving as mentors at the Cooperstown Methodist Church with support by the Ecumenical Council of Churches and donations.
 8. Website - Alicia Chase

Committee Co-chairs and contacts:

-Grant Committee Co-chairs- May Leinhart mayleinhart@gmail.com & Callie Wright calliewright@gmail.com Stephanie Nelen Liaison

-Christmas Chair- Jessica Baker jessica.baker@bankofcooperstown.com

-Fundraising Co-chairs- Miriam Murray miriamgmurray@gmail.com & Stephanie Ocegvera stephanie.oceguera@bassett.org

-Social Media & PR Co-Chairs Veronica Pokorny veronica@paperkitecreative.com & Kara Grady kara1081@yahoo.com

-My Neighbors Closet Co-chairs- Stephanie Nolan nolanstephanie5@gmail.com Christine McBrearty Hulse mcbrearty3@yahoo.com & Martha Clarvoe martha.clarvoe@gmail.com

-School Needs Committee Co-Chairs Stephanie Nelen pugliesestephanie@hotmail.com & Christine McBrearty Hulse mcbrearty3@yahoo.com

5. Report from newly elected Executive Director, Stephanie Nelen:

We are beginning the year with a brand new board and a new focus on expanding after-school and summer programming for our district's children. However, we'd also like to address some of our organizational housekeeping to ensure we are starting out on firm footing. Here are two additional proposals:

- Funds to contract an outside "needs assessment" of our community's barriers to quality after-school and summer programming. Obviously many of our board members and supporters have experience in the schools and see some of these needs first hand. However, we would also like a third party to compile some demographic research, reach out to parents and community members with surveys and meetings for public input, and try to create some robust accounting of our needs and gaps. Armed with this information, the Angel Network can ensure we are addressing our problems in an equitable and unbiased fashion. Moreover, we can then cite the research and information from the report when applying for other grants, and have a baseline that establishes quantifiable metrics by which we can evaluate our effectiveness. *If we go this route, do you have any suggestions about who could do the study for us? Have you found this kind of research valuable?*
- Funds to address necessary processes in forming our new board and administering the organization, including a survey of bylaws, a professional strategic planning retreat, or other professional advice on board governance. *If we go this route, we'd like to give our new board a few options - what have you seen be the most helpful?*

There was consensus from board members on first proposal? **???**

- A formal needs assessment of Cooperstown school district is needed for grant writing purposes and strategic planning. While discussing school based health, someone asked if pastors are certified counselors for drug rehabilitation. Georgia has books and tools for parents. Georgia

will begin attending PTA meetings as liaison for Angel Network Clergy/Outreach Committee. A community services pamphlet will be discussed during strategic planning.

- Beginning in May, Attorney Patrick Kinley will be Board advisor.
- Discussion concerning qualified families for Angel Network will be discussed at March board meeting.

6. Accountant advisor, Jessica Baker provided a financial report. This will be reviewed in more detail at the March board meeting.

New Business: Clarvoe brought up the need for funding for a second bus to transport children from the Clark Sports Center to the Hartwick Summer Program. Stephanie Nelen suggested that Fundraising Committee might be able to pursue a transportation grant.

Suggested March Agenda Items:

Financial Report from Jessica Baker

Defining Qualified Families

Community Services Flyer

Marietta walk thru of Bylaws, etc.

Draft Pamphlet from Paper Kite

Website

History of Angel Network

Scriven Meeting